THE SCHOOL OF HEALTH
AND REHABILITATION SCIENCES

AWARDS FOR EXCELLENCE IN TEACHING AND LEARNING 2012

INTRODUCTION

The aim of these awards is to enhance opportunities for recognition of outstanding individuals within the School of Health and Rehabilitation Sciences at The University of Queensland.

NOMINATIONS

- Nomination is open to academic staff with teaching focused, clinical teaching, or teaching/research appointments and to professional staff within the School (HEW 7 and 8) who undertake clinical education responsibilities within the SHRS Clinics or as Clinical Education Liaison Managers.
- Individual nominations are encouraged for the Early Career, Clinical Educator, and Individual Awards;
- Nominees must have a minimum of three years employment at The University of Queensland.
- Nominations must be submitted on the nomination form (proforma provided).
- Self-nominations, peer or student nominations will be accepted.
- The appropriate Head of Division must certify the eligibility of the nominee and the validity of the nomination form.
- Winners of the Award are not eligible for re-nomination within a three year period.

CATEGORIES

In 2012, there will be three categories of award:
1. Early Career Award for Teaching Excellence (for staff within their first five years of an academic career, that is those on probation for tenured positions or those on contracts for whom the contract comprises their first five years of teaching). There is an expectation that the applicant will demonstrate excellence. However understandably, performance may not yet be sustained over a long period of time.
2. Individual Award for Teaching Excellence
3. Clinical Educator Award for Excellence in Clinical Education

SELECTION CRITERIA

All nominees will be assessed on evidence they provide in relation to the following five criteria, which will be given equal consideration by the Selection Committee. These criteria are based on the University Teaching and Learning Awards and Office for Learning and Teaching Citations.

The Awards, where applicable, focus on sustained involvement in high quality and/or innovative teaching. Evidence of the nominee’s contribution to teaching development, for example influence upon the learning experience or environment, should be included in the submission. A claim for research-based teaching may be made under each criterion as appropriate. The dot points under each criterion are examples only and are not meant to be an exhaustive list of possibilities.
1. **Approaches to teaching/clinical education that influence, motivate and inspire students to learn**
   - fostering student development by stimulating curiosity and independence in learning;
   - contributing to the development of students’ critical thinking skills, analytical skills and scholarly values;
   - encouraging student engagement through the enthusiasm shown for learning and teaching;
   - inspiring and motivating students through high-level communication, presentation and interpersonal skills;
   - demonstrating effective approaches to guidance during the planning of research projects;
   - establishing structures for ongoing interaction with students;
   - demonstrating innovative approaches in challenging and new teaching contexts (e.g. large classes, short courses, collaborative programs);
   - demonstrating innovative use of formal and informal teaching and elearning spaces.

2. **Development of curricula and clinical/teaching resources that reflect a command of the field**
   - developing and presenting coherent and imaginative resources for student learning;
   - implementing research-led approaches to learning and teaching;
   - demonstrating up-to-date knowledge of the field of study in the design of the curriculum and the creation of resources for learning;
   - communicating clear objectives and expectations for student learning
   - demonstrating innovative approaches to internationalizing the curriculum and providing global experiences for students;
   - demonstrating innovation in program design;
   - enhancing the student experiences through industry placements, internships and other practical work-based experiences.

3. **Effective approaches to assessment and feedback** integrating assessment strategies with the specific aims and objectives for student learning;
   - providing timely, worthwhile feedback to students on their learning;
   - using a variety of assessment and feedback strategies;
   - implementing both formative and summative assessment;
   - adapting assessment methods to different contexts and diverse student needs;
   - fostering the capacity for student self assessment;
   - implementing effective moderation processes;
   - demonstrating innovative approaches to assessment in challenging and new teaching contexts (e.g. larger classes, short courses, collaborative programs).

4. **Respect and support for the development of students as individuals**
   - participating in the effective and empathetic guidance and advising of students;
   - influencing the overall academic, social and cultural experience of students at the University;
   - supporting increased participation, retention and success for students from equity and other demographic sup groups;
   - assisting international students to participate and achieve success.

5. **Scholarly activities that have influenced and enhanced learning and teaching**
   - developing scholarly approaches to evaluation and improvement of teaching practice;
   - participating in and contributing to professional activities related to learning and teaching;
   - demonstrating skills in coordination, management and leadership of courses and student learning;
   - conducting and publishing research related to teaching and learning;
   - demonstrating leadership in teaching and learning beyond the course level.
ASSESSING APPLICATIONS

In assessing applications against the five selection criteria, the Selection Committee will take into account:

- The extent to which the claims for excellence are supported by a range of formal and informal evidence;
- The extent of innovation, creativity, or imagination, irrespective of whether the approach involves traditional learning environments or technology-based developments;
- The information contained in supporting materials.
APPLICATION DETAILS

Nominees are required to use the application template (on the School Intranet). The application should be presented in 1.5 line spacing and an 11 point font in Times New Roman or Arial. Page limits will be strictly administered.

The application should be presented in the following order:
(a) Written statement (3 pages in total), including an overview and an argument addressing each of the five selection criteria;
(b) Relevant extracts from Folios 1 and 2 of the Academic Portfolio including evaluation of the nominee’s teaching (eg TEVALs, iCEVALs, SECATs, SECAT Plus).
(c) Supporting documentation (optional). 10 pages maximum.

Nominees are requested to provide a total of four copies of their application.

(a) Written statement

The core element of a nomination for an Award for Teaching Excellence is a written statement in which nominees describe their teaching activities and achievements and specifically address each of the five selection criteria. Nominees must provide evidence in the written statement to support their claims against the criteria.

The written statement is limited to 3 A4 pages in total and should include all information that might be referred to in the submission.

The written statement should be presented under the following headings, in order:

1. Synopsis (150 – 200 words, in third person)
2. Overview
3. Selection criteria:
   a. Approaches to teaching that influence, motivate and inspire students to learn
   b. Development of curricula and resources that reflect a command of the field
   c. Effective approaches to assessment and feedback
   d. Respect and support for the development of students as individuals
   e. Scholarly activities that have influenced and enhanced learning and teaching

1. Synopsis

The synopsis must cover the nominee’s teaching area or discipline, teaching experience, the particular focus of their teaching and teaching methods, and their research/teaching interests. The synopsis must be written in the third person. The word limit is strictly 150 – 200 words.

2. Overview

The overview provides the opportunity for nominees to focus on the specific character of their teaching and achievements. It is recommended that the overview be up to one page in length and that it include:

- the nominee’s educational philosophy and beliefs;
- a description of the teaching context;
- an integrated summary of the claims relating to the selection criteria; teaching experience and responsibilities at all levels – undergraduate, postgraduate coursework, including continuing professional education and postgraduate research activities.

3. Selection Criteria

As selection is based primarily on the written statement, the majority of the written statement should be devoted to addressing each of the five selection criteria in turn. Nominees must provide evidence to support their claims against these criteria. The views of students, collaborators and/or colleagues, as appropriate, will be a key element in the assessment of the submissions.
(b) **Folios 1 and 2 of the Academic Portfolio** including evaluation of the nominee’s teaching (eg TEVALs, iCEVALs, SECATs). For HEW staff for Clinical Education Award, evidence of teaching evaluations and brief CV (one page).

(c) **Optional supporting materials**
The relevance of any such material must be made clear in the written statement.

**SELECTION PROCEDURE**

The selection of recipients of the Awards will be made by a selection committee comprising:

1. the Chair of the School Teaching and Learning Committee
2. the Head of School or nominee
3. an external education advisor from TEDI or adjunct appointee to the School Teaching and Learning Committee
4. a student representative on the School Teaching and Learning Committee

**TIME FRAME**

**FOUR COPIES OF APPLICATION TO BE DELIVERED TO:**
SECRETARY
SHRS TEACHING AND LEARNING COMMITTEE
LEVEL 3 STUDENT UNIT
THERAPIES BUILDING
SCHOOL OF HEALTH AND REHABILITATION SCIENCES
THE UNIVERSITY OF QUEENSLAND

**BY COB FRIDAY 28TH SEPTEMBER 2012**

**PRESENTATION OF AWARDS**

The presentation of the Awards will occur at an appropriate School event/forum.

**TERMS AND CONDITIONS**

Awards will be a certificate and $1000. Award monies must be expended in the two calendar years immediately following receipt of the award. Use of the award money must be approved by the Chair, School Teaching and Learning Committee. Expenditure is subject to standard University policy and must be authorised by the Head of School or senior financial delegate.